

ADMINISTRATIVE INSTRUCTION : REL (ALL GRADES) NEC EVENTING AND (PRE-NOVICE, NOVICE & CCI*) & 3rd ASIAN GAMES EVENTING TRIALS, AT 61 CAVALRY, JAIPUR FROM 14 JAN 2018 TO 25 JAN 2018

General.

1. REL (All grades) NEC Eventing (Pre- Novice, Novice, & CCI*) & 3rd Asian Games Eventing trials will be held at 61 Cavalry, Jaipur wef 14-25 Jan 2018. Details of the events including specifications are as per attached technical instructions.
2. The competition will be conducted as per FEI and EFI guidelines.

Camp Arrangement.

3. The horses and grooms/horse handlers accompanying the horses participating for above competition will stay in the camp which will be located in Polo Lines, 61 Cavalry. The camp will start functioning wef 29 Dec 2017. Contingents will ensure that they do not reach the camp before 29 Dec 2017.
4. The Camp OIC will earmark the site for each contingent. The rep of the contingent will take over the site allotted to them from the Camp OIC on arrival and handover the same before departure in the same condition, any damage to camp, accommodation or property will be the responsibility of the rep of the contingent. The teams should come self-contained in all respects for camping in respect of their personnel and animals.
5. All teams will intimate the total str of contingent in terms of men and horses positively by 29 Dec 2017 and intimate ETA well in advance. Format attach as **Appx 'A'** to administrative instructions duly filled and signed must reach the show secretary by 29 Dec 2017.

Accommodation.

6. All participants are required to make arrangement for their accommodation. In case any assistance is required you may contact Eqtn Secy 61 Cav by 29 Dec 2017..

Civilians.

7. Suitable camping site near the horses will be earmarked for accommodating JCOs/OR and civil personnel. The contingents should be self contained to accommodate their civil personnel.

Practice and Exercise Area.

8. A suitable area will be earmarked close to the camp for exercise and practice of horses/riders participating in the competition. A practice and exercise area will also be provided on the competition ground for warming up the horses prior to the commencement of the events.

Lighting.

9. All contingents are requested to bring their own hurricane lanterns/patronages/ Gen sets for emergency use. However light/power shall be provided under camp arrangements where feasible.

Ration for Army Animals.

10. Rations for animals for all participating Army horses will be drawn from 303 ASC Coy Supply Depot, Type 'A', Jaipur. Sufficient packing materials for storage of ration including drinking water will be brought by the contingent for horses and men. Contingent will submit their indent for drawing of ration to 303 Coy ASC Sup Depot Type 'A', Jaipur directly after publishing their Station Order from 61 Sub Area, Jaipur for attachment with 303 Coy ASC Sup Depot Type 'A' Jaipur.

11. Private horses/civil continent should come fully equipped with stabling facilities, fodder and grain etc.

Transport.

12. Contingents are advised to be self contained for transport.

Line Gear for Animals.

13. Contingents will bring adequate line gear and picketing gear with them. Repair of saddlery and line gear will be carried out under their own arrangements.

Safaiwala.

14. The contingents will bring their own safaiwalas for cleaning of respective camp site and the surrounding area.

Pitching of Tents.

15. Contingent will pitch their own tents under own arrangements on the area allotted to them in the camp.

Families.

16. No families will be accommodated in the camp.

Fire Precautions.

17. Contingents will be responsible for organizing own fire fighting precaution of their respective areas. The Camp OIC however, will detail fire fighting/picket parties from amongst the participating the contingents if required.

Sanitation and Hygiene.

18. Proper sanitation and hygiene measures will be taken by all contingents including disposal of animals litter by tight packing. All necessary anti malaria precaution will be taken by all concerned.

Discipline.

19. All participants, grooms and administrative staff coming for the championship and staying in the camp will be under Camp OIC for the purpose of discipline. The contingents will ensure that highest standard of discipline is maintained. No liquor is to be consumed in the camping area.

Security.

20. All contingents will ensure highest level of security of their contingent during their stay in the camp. All Army and civil personnel are warned to be extra vigilant and careful. They will not entertain any unauthorized persons during the stay in Jaipur. Local/station order on the subject shall be strictly complied with. All civilians will be in possession of valid prelim police verification.

Veterinary/Medical Cover.

21. Veterinary cover to army animals in the camp will be provided under the arrangements of Officer Commanding, 40 Mil Vet Hospital, Jaipur who will establish a Veterinary Aid Post in the camp. Following are available for vet assistance in case of emergency :-

- (a) Lt Col CS Rathore, 40 MVH (Mob No 7891006476)
- (b) Maj Nikhil Arora, Vet Offr 61 Cav (Mob No 8219000563)
- (c) Swr/NA (Vet) Rajesh Kumar (Mob No 87699737333)

22. Medical cover will be provided under the arrangement of Military Hospital, Jaipur. The organizing committee will provide medical cover for riders at the venue however, same shall not accept any liabilities for med treatment given to a player on the venue or the consequences thereof. The organizing committee will only provide first aid treatment as well as evacuation to the hospital where necessary. Each rider participating in NEC Eventing (All Grades) will fill the Indemnity Bonds attach as **Appx-B** to Administrative Instructions and submit the same alongwith entry form.

Foreign National.

23. All teams arranging foreign nationals as coach/riders are required to forward the details of the foreign national and companions as per format enclosed as **Appx-C** to Administrative Instructions alongwith photocopy of passport and visa prior to the start of the show and obtain MI clearance from the concerned authorities.

Coggins Test for Equine Infectious Anemia and Mallein Test / CFT for Glanders.

24. All animals are required to be Coggin's tested before their arrival at Jaipur as per policy in vogue and carry a certificate to that effect in original. In addition, the animals should have been Mallein tested/ CFT negative and examined by Veterinary Officer with certificate stating to be free from any infectious or contagious disease, which will be produced before entering the camp. Both Coggin's and Mallein/CFT negative certificate are to be produced to Camp OIC on arrival, **with minimum validity of 15 days on the day of arrival and exit.**

Registration of Horses.

25. Only horses registered with the EFI are permitted to participate in the event. All entries must include the EFI registration No of horses. Riders/team captains should contact the EFI and obtain regd No of horses which have not yet been registered and passport.

Clearance Certificate.

26. All horse owners/riders are required to obtain a clearance certificate from the Camp OIC and Show Secretary during working hours. All accounts concerned needed to be cleared before they can obtain the same. No horses will be allowed to leave unless clearance certificate is obtained.

27. **Important Tele Nos.** The important tele Nos are as under :-

- | | | | |
|-----|--|---|--|
| (a) | Maj Danni Swittens
(Show Secretary) | - | 9587647761 |
| (b) | Capt Anant Rajpurohit
(Camp OIC) | - | 7892150105 |
| (c) | Tele/Fax No of 61 Cavalry | - | 0141 – 2351718 |
| (d) | Email Address | - | cavalrytackshop@gmail.com |

CERTIFICATE FOR TEMPORARY STABLING AT 61 CAVALRY

From :

To : The Officer-in Charge
Chinkara Horse Show
61 Cavalry
Jaipur, 302012

Sir,

1. I would request permission to set up temporary stabling and camping at the 61 Cavalry for ____ horses and ____ men from _____ to _____.

2. I have read the rules and regulations, governing temporary stabling and camping at the 61 Cavalry and hereby enclose a certificate/affidavit to abide by the above instructions.

3. I am enclosing the under mentioned documents :-

(a)

(b)

(c)

(d)

(e)

Date _____

(Signature of the contingent/
Private horse owner/Club member)

Annexure-I to Appx 'A' to Adm Instruction**CERTIFICATE/AFFIDAVIT**

1. I _____ son of Shri _____ am an active member of the IPA/EFI and my membership No. of (name of Club) _____ is _____, (Copy of certificate issued by IPA/EFI is enclosed).
2. I have read the Rules & Regulations for Temporarily Stabling at the 61 Cavalry and have fully understood the same. I will comply with the said Rules & Regulations and any other instructions given from time to time.
3. I acknowledge that the temporary stabling facility at the 61 Cavalry is being made available from _____ to _____. I will not ask any extension beyond these dates.
4. I also understand that I can be asked to remove my horses/men earlier without assigning any reason. I hereby agree that I will remove my horses/men within 24 hours of being asked to do so.
5. I will be setting up camp for _____ horses and _____ men. A valid coggin, glanders negative and mallein certificate will be submitted to the OIC Camp before entry of my horses in to the Camp.
6. I hereby assure that antecedents of _____ men working for me have been checked and verified by the civil police and there are no adverse report against any of my men entering the premises. Certificates to this effect issued by Civil Police in respect all of my civilian employees along with two copy of their photographs are enclosed for records.
7. I understand that no civilian temporarily stabling at the camp premises is permitted to enter any area of surrounding military establishments and any one caught on tress passing surrounding military establishments will be handed over to the civil police for further prosecution. I hereby take full responsibility of my civilian employees and assure that they will not indulge in an act leading to breach of security.
8. I also assure that all members of my contingent/our horses & vehicles will use only the earmarked way for entry/exit to/from the Camp Area.
9. The responsibility as regard safety of men, material and horses is mine. No claim will be made against the camp authorities /Army in this regard.
10. I will be responsible for cleaning up my camp site when I have to move out from the Camp area from 61 Cavalry.

Dated _____

(Signature of Contingent Cdr/
Private horse owner)

Appx 'B' to Adm Instruction**DECLARATION (INDEMINITY BOND)**

1. I, _____ resident of _____
 desirous to participate Chinkara Horse Show at the 61 Cavalry, Jaipur, hereby undertake and agree :-

- (a) That horse riding and all equestrian sports are inherently unpredictable and potentially dangerous.
- (b) That only some basic provisions for medical treatment are made at the event venue and I am responsible for safety equipment.
- (c) That the practice/competition arena has various unsupervised areas that may be generally risky.
- (d) That in the event of any loss or injury to property or person including injury resulting in death I may suffer while participating and for which first aid/emergency treatment has been given to me by a doctor on duty, I or my parents or executor or administrators or other legal representatives shall not hold the organizing committee or the Indian Army or the doctor on duty or any member or officer or employee or other representative of the said organisation liable or in any manner responsible for the same or for any consequence thereof.

2. If any rights exist by operation of law, I hereby waive them and undertake not to initiate any action against the said organization/individuals.

3. It is further declared that stamp duty payable on this undertaking shall be borne by me.

 (Signature of Witness)

Date :

 (Signature of the Participant)

Date :

PERFORMA FOR MI CLEARANCE FOR FOREIGN NATIONALS

1. Personal particulars of the Foreigner(s) :-

- (a) Full Name :
- (b) Father's Name :
- (c) Date of Birth / Age :
- (d) Nationality :
- (e) Passport Number :
 - (i) Issue date :
 - (ii) Expiry date :
- (f) Visa Number including validity date. :
 - (i) Issue date :
 - (ii) Expiry date :
- (g) Address in the foreign country :
- (h) Occupational details (To include : various posts and appointments held during the whole career, preferably with dates/years).

2. Address where the individual is likely to stay in India (Preferably addresses of all places be given where the foreigner is likely to stay) :

3. Brief particulars of association with the Corps, Regt, Unit or individual (in case of personal guest indicate relationship). :

4. Duration of stay with the unit or Individual (from/to) :

5. Outline programme that will be followed by the foreign national during his stay with the unit or individual. :

6. Purpose of visit :

7. Details of previous visits to India, if any :
Date

(Signature)

TECHNICAL INSTRUCTION : REL (ALL GRADES) NEC EVENTING AND (PRE- NOVICE, NOVICE & CCI*) & 3rd ASIAN GAMES EVENTING TRIALS, AT 61 CAVALRY, JAIPUR FROM 14 JAN 2018 TO 25 JAN 2018

1. REL (All grades) NEC Eventing (Pre- Novice, Novice, & CCI*) & 3rd Asian Games Eventing trials will be conducted by 61 Cavalry according to the FEI rules and technical guidelines of Equestrian Federation of India (EFI) in vogue. Tentative programme and list events are as per **Appx 'A' & Appx 'B'** to technical instruction.

2. **Entry Fee.** Entry fee for various events is as under :-

(a) All team events Rs 1000/- per team.

(b) All individual events Rs 500/- per exhibit.

Note :- All participants are requested to send entries on cavalrytackshop@gmail.com latest by 1700hrs on 08 Jan 2018.

3. **Closing Time / Date of Entries.** Entries will be accepted latest by **1700** hrs on **08 Jan 2018**. Entries after due time / date will be by permission of Ground Jury and payment of post entry fee as under :-

(c) All team events Rs 2000/- per team.

(b) All individual events Rs 1000/- per exhibit.

4. **Entries.** All entries will be on the prescribed specimen Performa attached as **Appx 'C'** to technical instruction for events and sent to Show Secretary, Organizing Committee. Riders/units will be responsible for submitting correct entry, complete in all respects.

5. **Payment.** The entry fee may be paid in cash or by demand draft in favour of Commandant, 61 Cavalry, Jaipur.

6. **Transfer and Substitutions.** A horse can not be transferred from one class to another without paying additional entry fee for the class to which it is transferred. A rider/horse once entered in any event can not be substituted by another for any reason, whatsoever.

7. **Eligibility of Horses.** Riders are responsible for correct entry of the horse in relevant grades. All riders are requested to peruse the latest EFI grading list before submitting entries. Riders are liable to be disqualified and /or penalized for incorrect entry of the horse, as per EFI regulations.

8. **Technical Specifications of Events.** The events will follow broadly the technical guidelines of EFI as per the relevant discipline. However, the organizing committee reserves the right to amend technical specifications / number of rounds for various events keeping in consideration prevalent weather conditions. Dressage tests for various categories are attached.

9. **REL.** Regional Equestrian League with respect to Novice and Grade III Show Jumping will be held as per directions issued by EFI.

10. **Cancellation of Classes.** The organizing committees reserve the right to cancel any class with less than four entries, in which case the entry fees will be refunded.

11. **Reporting for Each Class.** All animals will report to the Collecting Ring Stewards half an hour before the time of judging of that class. Any entry not reporting at the time will be scratched unless the exhibitor shows good causes/reasons for the delay to the satisfaction of the Ground Jury. All horses will proceed from the collecting ring collectively under the steward concerned.

12. **Show Number.** All horses will display the EFI Regn number on the bridle during the veterinary inspection, competition and whenever taken out of the stable under a saddle.

13. **Judging.** Decision of the Ground Jury will be final unless, altered on appeal under rules.

14. **Objections.** Objection may be lodged in writing by the team Captain/ Competitor to the technical delegate within 30 minutes before commencement of the event and for objections concerning irregularities or incidents during the competition not later than half an hour after announcement of the result. A fee of Rs 1000/- in cash will accompany the objection and will be refunded, if the objection is up held.

15. **Responsibility.** The Organizing Committee accepts no responsibility for any loss, damage or injury to animals or any other property or the exhibitors themselves through accident or any cause or in any form.

16. **Disqualification.** The Ground Jury is empowered to disqualify competitors at any stage of the competition / practice for rough handling, excessive brutality or any form of cruelty to animals or for any reasons which they feel justified.

17. **Dress Code.** When inspecting the course, dress must be neat and tidy. In any case, riding boots, white breeches, a white or lightly coloured plain shirt, white tie and jacket must be worn. Service personnel will be in uniform. It is compulsory for anyone jumping a horse to wear a properly fastened hard hat with three point retention harness including riders in uniform.

18. **Correspondence.** All communication should be addressed to **Show Secretary, Organising Committee, Chinkara Horse Show, c/o 61 Cavalry, PIN – 912661, c/o 56 APO**, clearly marked at the top centre of the envelope. It would be advisable to send entry form with entry fee draft and other important communications by **Registered Post**.

19. **Important Tele Nos.** The important tele Nos are as under :-

- | | | | |
|-----|--|---|--|
| (a) | Maj Danni Swittens
(Show Secretary) | - | 9587647761 |
| (b) | Capt Anant Rajpurohit
(Camp OIC) | - | 7892150105 |
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Appx 'A' to Technical Instruction**ADMINISTRATIVE INSTRUCTION : NEC EVENTING (All GRADES) EVENTING (PRE-NOVICE, NOVICE & CCI*) & TRIAL EVENTING, AT 61 CAVALRY, JAIPUR
FROM 14 JAN 2018 TO 25 JAN 2018**

<u>Ser No</u>	<u>Date</u>	<u>Time</u>	<u>Events</u>	<u>Remarks</u>
1	14 Jan 2018 (Sunday)	1500h	1 st Horse inspection for NEC Pre Novice Eventing & Novice Eventing	
2	15 Jan 2018 (Monday)	0700h	NEC Pre Novice Eventing Dressage	
3	16 Jan 2018 (Tuesday)	0700h	NEC Pre Novice Eventing Cross Country	
4		1000h	NEC Novice Eventing Dressage	
5	17 Jan 2018 (Wednesday)	0800h	NEC Novice Eventing Cross Country	
6		1200h	2 nd Horse inspection for NEC Pre Novice Eventing	
7		1500h	NEC Pre Novice Eventing Show Jumping	
8	18 Jan 2018 (Thursday)	1000h	2 nd Horse inspection for NEC Novice Eventing	
9		1500h	NEC Novice Eventing Show Jumping	
10	19 Jan 2018 (Friday)	0800h	REL Novice Show Jumping Round 1	
11		1500h	REL Novice Show Jumping Round 2	
12	20 Jan 2018 (Saturday)	0800h	REL Grade III Round 1	
13		1500h	REL Grade III Round 2	
14	21 Jan 2018 (Sunday)	0800h	REL Grade I & II Round 1	
		1500h	REL Grade I & II Round 2	
15	22 Jan 2018 (Monday)	0700h	1 st Horse inspection for 3 rd Asian Games Eventing trials, CCI* & CNC** Eventing	
16	23 Jan 2018 (Tuesday)	0700h	3 rd Asian Games Eventing trials & CCI* Dressage	
17		1500h	CNC** Eventing Dressage	
18	24 Jan 2018 (Wednesday)	0700h	3 rd Asian Games Eventing trials & CCI* Cross Country	
19		1500h	CNC** Eventing Cross Country	
20	25 Jan 2018 (Thursday)	0900h	2 nd Horse inspection for Asian Games Eventing trials, CCI* & CNC **	
21		1100h	CNC ** Eventing Show Jumping	
22		1400h	3 rd Asian Games Eventing trials & CCI* Show Jumping	
23		1630h	Prize Distribution	